



Oversight and Governance

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Performance, Finance and Customer Focus Overview and Scrutiny Committee

Wednesday 8 August 2018

3pm

Warspite Room, Council House

Members:

Councillor Ball, Chair

Councillor Winter, Vice Chair

Councillors Darcy, Derrick, Kelly, Singh, Rebecca Smith, Kate Taylor and Vincent.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Performance, Finance and Customer Focus Overview and Scrutiny Committee

1. Apologies

To receive apologies for non-attendance submitted by Councillors.

2. Declarations of Interest

Councillors will be asked to make any declarations of interest in respect of items on the agenda.

3. Minutes (Pages 1 - 4)

To confirm the minutes of the previous meeting held on 27 June 2018.

4. Chair's Urgent Business

To receive reports on business which in the opinion of the Chair, should be brought forward for urgent consideration.

5. Capital and Revenue Monitoring Report 2018/19 – Quarter 1 (Pages 5 - 28)

6. Debt Recovery and Enforcement (To follow)

7. Work Programme (Pages 29 - 30)

8. Tracking Decisions (Pages 31 - 32)

Performance, Finance and Customer Focus Overview and Scrutiny Committee

Wednesday 27 June 2018

PRESENT:

Councillor Ball, in the Chair.

Councillor Winter, Vice Chair.

Councillors Darcy, Derrick, Hendy, Kelly, Smith, Kate Taylor and Vincent.

Apology for absence: Councillor Singh.

Also in attendance: Councillor Tudor Evans OBE (Leader), Ross Jago (Senior Panel and Partnership Advisor), Alan Knott (Policy and Intelligence Advisor), Paul Looby (Head of Financial Planning and Reporting), Andrew Loton (Senior Performance Advisor) and Helen Prendergast (Democratic Advisor).

The meeting started at 3pm and finished at 5.15 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. To Note the Appointment of Chair and Vice Chair

The Committee noted the appointment of Councillor Ball as Chair and Councillor Winter as Vice Chair for the forthcoming municipal year.

2. Declarations of Interest

In accordance with the code of conduct, Councillor Darcy declared a personal interest (minute 7 refers) as he is an employee Devon and Cornwall Police.

3. Chair's Urgent Business

There were no items of Chair's urgent business.

4. Terms of Reference

The Committee noted its Terms of Reference.

5. Corporate Finance Monitoring Report Q4 and Outturn

Councillor Evans OBE (Leader) and Paul Looby (Head of Financial Planning and Reporting) presented the financial outturn report for 2017/18.

The Council's gross revenue budget for 2017/18 was £514.145m which after allowing for income and grants was £183.883m; the financial outturn position before any adjustments was an overspend of £2.411m against the budget set in February 2017; following approval of the transfers to and from reserves and making use of capital receipts, a break-even position had been declared ie an outturn of £186.294m.

The key areas of questioning from Members related to –

- (a) the reasons why it had been more challenging in 2017/18 to achieve a balanced budget, as opposed to the previous financial years;
- (b) measures that the new administration would have implemented in 2017/18, in order to achieve the necessary savings whilst avoiding a deficit;
- (c) whether the use of Section 106 agreements to generate new resources and support the revenue budget would continue;
- (d) the risks, if any, associated with the 100% Business Rate Retention pilot scheme;
- (e) what measures could be put in place to address the negative effects of the budget, in particular issues relating to adult social care and the level of homelessness within the City.

Due to the financial implications for Plymouth, the Committee agreed to recommend to Cabinet that –

- (1) it writes to the Government seeking -
 - clarification on whether the 100% Business Rates Retention pilot scheme would be extended for a further year (2019/20), or whether it would end after one year;
 - an assurance that notification on the continuation or succession of the pilot scheme would be early in the autumn (October).

6. **Corporate Performance Monitoring Report Q4**

Councillor Evans OBE (Leader) and Andrew Loton (Senior Performance Advisor) presented the corporate performance monitoring report - quarter four (January – March 2018). The report highlighted the performance against the Corporate Plan and reflected the four priorities.

The activity report provided updates against each of the priority activities originally identified for the Corporate Plan and the four corporate priorities.

Councillor Evans OBE (Leader) advised that the Corporate Plan 2018-22 would be revised to reflect the new administration's ambition for the City and the Council, take account of the progress that the Council had made and address new challenges that it faced.

A new approach to performance monitoring was being developed and would be available for the first quarter of 2018/19. A summary of progress for the Pledges would also be introduced which would include detailed tracking information.

The key areas of questioning from Members related to –

- (a) the process by which the new administration's 100 Pledges would be measured/analysed;
- (b) whether additional resources would be required to analyse the Pledges;
- (c) whether the scrutiny process would be able to add value when considering performance against the Pledges, if there were no quantifiable targets to measure against;
- (d) the need for staff to be clear on the expectations and targets required relating to the Pledges;
- (e) the timeframe for achieving the Pledges;
- (f) whether there were any plans to reduce the significant increase in the level of sickness;
- (g) what measures could be put in place to address the public's negative perception of congestion issues within the City;
- (h) whether challenging stretch targets should be included within the Corporate Plan rather than just aspirational targets.

The Committee agreed to recommend to the Overview and Scrutiny Committees that they scrutinise the 100 Pledges relevant to their terms of reference.

7. **Work Programme**

The Committee agreed to include on its work programme the following items –

- (l) monthly finance monitoring reports;

- (2) debt recovery and enforcement;
- (3) Registrar Office;
- (4) parking (including CPZs, car parking spaces, legacy disabled spaces);
- (5) waste collection and disposal;
- (6) tree maintenance;
- (7) Customer Services (complaints/improve service delivery);
- (8) ICT/Delt;
- (9) Police/Community Safety;
- (10) bereavement services;
- (11) homelessness (Joint Select Committee Review).

PLYMOUTH CITY COUNCIL

Subject:	Capital & Revenue Monitoring Report 2018/19– Quarter 1
Committee:	Cabinet
Date:	14 August 2018
Cabinet Member:	Councillor Lowry
CMT Member:	Andrew Hardingham – Interim Strategic Director for Transformation and Change
Author:	Paul Looby – Head of Financial Planning and Reporting Hannah West - Finance Business Partner
Contact details	Tel: 01752 307271 email: paul.looby@plymouth.gov.uk Tel: 01752 305171 email: hannah.west@plymouth.gov.uk
Ref:	
Key Decision:	No
Part:	1

Purpose of the report:

This report outlines the finance monitoring position of the Council as at the end of June 2018.

The primary purpose of this report is to detail how the Council is delivering against its financial measures using its capital and revenue resources, to approve relevant budget variations and variations, and report new schemes approved in the capital programme.

As shown in Table 1 below, the estimated revenue overspend is £2.882m. The overall forecast net spend equates to £188.438m against a budget of £185.556m, which is a variance of 1.55%. This needs to be read within the context of needing to deliver in excess of £11m of savings in 2018/19 on the back of balancing the 2017/18 revenue budget where £18m of net revenue reductions were successfully delivered.

Additional management solutions and escalated action to deliver further savings from the council's transformation programme will be brought to the table over the coming months in order to address the in year forecasted overspend.

Table 1: End of year revenue forecast

	Budget £m	Forecast Outturn £m	Variance £m
Total General Fund Budget	185.556	188.438	2.882

The latest capital budget was approved at Full Council on 26th February 2018 was £674.7m. Following the monitoring cycle this was reduced by £9m. This was reported to Cabinet in the Outturn report. Quarter 1 monitoring has shown the budget has reduced again to £581.1m, as detailed below.

The Corporate Plan:

This quarterly report is fundamentally linked to delivering the priorities within the Council's Corporate Plan. Allocating limited resources to key priorities will maximise the benefits to the residents of Plymouth.

Implications for Medium Term Financial Strategy and Resource Implications:

Robust and accurate financial monitoring underpins the Council's Medium Term Financial Strategy (MTFS). The Council's Medium Term Financial Forecast is updated regularly based on on-going monitoring information, both on a local and national context. Any adverse variations from the annual budget will place pressure on the MTFS going forward and require additional savings to be generated in future years.

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:

The reducing revenue and capital resources across the public sector has been identified as a key risk within our Strategic Risk register. The ability to deliver spending plans is paramount to ensuring the Council can achieve its objectives to be a Pioneering, Growing, Caring and Confident City.

Equality and Diversity

This report monitors our performance against our approved budget 2018/19. As part of the budget setting process, EIA were undertaken for all areas.

Recommendations and Reasons for recommended action:

1. Note the current revenue monitoring position and action plans in place to reduce/mitigate shortfalls;
2. It is recommended that Cabinet approve the non-delegated virements which have occurred since 1st April 2018;
3. Cabinet are asked to recommend to Council that the Capital Budget 2018 -2023 is revised to £581.1m (as shown in Table 6).

Alternative options considered and rejected:

None – our Financial Regulations require us to produce regular monitoring of our finance resources.

Published work / information:

2018/19 Annual Budget: [2018 Annual Report](#)

Background papers:

Title	Part I	Part II	Exemption Paragraph Number							
			1	2	3	4	5	6	7	

Sign off:

Fin		Leg		Mon Off		HR		Assets		IT		Strat Proc	
Originating SMT Member: Andrew Hardingham, AD for Finance													
Has the Cabinet Member(s) agreed the contents of the report? Yes													

JUNE 2018 FINANCE MONITORING

Table 2: Revenue Monitoring Position

Directorate	Gross Expenditure	Gross Income	2018/19 Latest Approved Budget	Forecast Outturn	Forecast Year End Variation
	£m	£m	£m	£m	£m
Executive Office	4.509	(0.166)	4.343	4.442	0.099
Corporate Items	7.136	(12.269)	(5.133)	(4.688)	0.445
Transformation and Change	132.018	(95.902)	36.116	37.240	1.124
People Directorate	255.445	(130.820)	124.625	125.839	1.214
Office of the Director of Public Health	19.456	(19.141)	0.315	0.315	0.000
Place Directorate	79.809	(54.519)	25.290	25.290	0.000
TOTAL	498.373	(312.817)	185.556	188.438	2.882

Table 3: Plymouth Integrated Fund

Plymouth Integrated Fund	2018/19 Budget	2018/19 Forecast	Year End Overspend / (Underspend)
	£m	£m	£m
New Devon CCG – Plymouth locality	482.615	482.615	0.000
Plymouth City Council *	251.664	252.878	1.214
TOTAL	734.279	735.493	1.214

The financial position above for the Plymouth Integrated Fund is for the 2018/19 month 3 position, and before any risk share.

*This represents the net People Directorate budget plus the gross Public Health Commissioning budget (which is financed by a ring fenced Department of Health Grant).

Table 4: Key Issues and Corrective Actions

Issue	Variation £M	Management Corrective Action
EXECUTIVE OFFICE	0.099	The department has so far identified up to £50k in one-off savings which will be used to off-set the £99k projected overspend. Additional income is being sought to off-set the remainder and confidence level is high that this will be achieved following a review of all income lines. It is recognise that one-off savings cannot be relied upon to meet the budget in the medium to long-term and that a more sustainable position needs to be reached for 2019/20. Therefore a review of the structure will be initiated from the autumn to position us on a stronger footing.
CORPORATE ITEMS	0.445	<p>This is due to the deficit in the Pension fund. Efforts have been made to reduce it but a pressure still currently remains. We are working on solutions and in contact with colleagues at Devon County Council, the pension fund administrators.</p> <p>The Council is currently managing a number of public liability insurance claims. If all claims are fully paid there are insufficient funds in the reserve to meet all liabilities. Officers continue to work to mitigate these claims; to ensure that losses are minimised. At this stage if nothing else changes and based on past trends a deficit of approx. £200k will have to be covered.</p>
TRANSFORMATION and CHANGE – Finance	0.285	There are pressures in Facilities Management; £0.095m due to the pay award in line with Living Wage. The provision created to meet the costs of the pay award was allocated but this has left an unfunded element in the FM service due to the make -up of the staff profile.

		<p>There is also a pressure of £0.190m from an income target against Schools cleaning which is unlikely to be met due to schools withdrawing as they move to Academies. A revised FM structure is being drawn up to enable the pressure to be eliminated.</p> <p>A review is now underway to deliver the savings required to offset this pressure.</p> <p>Within Treasury Management 14 local authorities are taking legal action against Barclays Bank in connection with their LIBOR 'rigging' and the connection to the rate setting for LOBO loans. The Council will monitor this action to see if there are any opportunities to refinance our LOBOs.</p> <p>The Bank of England has continued to warn that the bank rate will increase in the next few months. The Council has profited from very low interest rates on its short term loans but a 0.25% increase in rates would cost the Council an additional £625,000 per year, so this is also being closely monitored.</p>
TRANSFORMATION and CHANGE – Legal	0.000	There is currently a nil variance to report.
TRANSFORMATION and CHANGE – Customer Services	0.305	There is a pressure of £0.305m because of a shortfall in Housing Benefit Subsidy and £0.050m pressure due to an unfunded increase in Bank Charges for the Council. The contract with the bank is being renegotiated to address the charges.
TRANSFORMATION and CHANGE – Service Centre	0.534	As outlined in the MTFS there is a savings target against the Service Centre that remains a challenge. The project team are seeking solutions to address this with the focus being on apportioning it to the relevant service areas.

TRANSFORMATION and CHANGE – Human Resources & OD	0.000	There is currently a nil variance to report.
TRANSFORMATION and CHANGE – All Departments	0.000	There is currently a nil variance to report.
TRANSFORMATION and CHANGE – ICT Commissioned Service	0.000	There is currently a nil variance to report.
<p>PEOPLE Children Young People and Families (CYPF)</p> <p>The Children, Young People and Families Service are reporting a budget pressure of £0.580m at month 3. The overspend can be attributed to the increased cost and volume of looked after children’s placements. The national and local context for children’s placements is extremely challenging, with increasing difficulties in securing appropriate, good quality placements. High demand and limited supply of placements, a tightening of Ofsted requirements, as well as initiatives such as the introduction of the National Living Wage, have all led to an increase in the unit costs of placements.</p> <p>As part of the MTFs for 2018/19, CYP&F are expected to make savings of over £1.872m (in order to contribute to the £5.485m Directorate target) as well as £2.783m of savings brought forward from 2017/18 that were realised from one off savings and will need to be realised in this financial year.</p>	0.580	<p>The previous reported overspend has reduced by (£1.4m). The quarterly star chamber exercise has resulted in (£0.331m) saving, this, together with a number of assumptions being made going forward, has an outcome of the following actions.</p> <ul style="list-style-type: none"> • Tightening of the front door for LAC - Action only HOS Children’s Social work and Permanence can give consent for anyone to be accommodated and in her absence Service Director will cover. • Fortnightly placement review to ensure step down of high cost placements • Focused deep dives into 16-18 years olds and care leavers placement costs with view to reduce cost • Review of staying put arrangements and financial remuneration • Reviewing all Section 20 arrangement (voluntary care) • Maximise contribution from partners - Health and Education Action Complete required Health tool for all Residential placements. Review elements of contracts to ensure

<p>The savings plans are currently red and amber. There are risks that continue to require close monitoring and management:</p> <ul style="list-style-type: none"> • Increased cost and volume of young people’s placements since budget setting autumn 2018. • Lack of immediate availability of the right in-house foster care placements creating overuse of IFA’s. • There are still a number of individual packages of care at considerably higher cost due to the needs of the young person. • Regional wide commissioning activity did not bring about the anticipated holding and reduction of placement costs in both the residential and IFA sectors. • There are currently 38 Residential Placements with budget for only 36 • There are 25 Supported Living Placements with budget for 15. • A region wide lack of placements due to an increase in demand for placements, both national and regionally continues to impact negatively on sufficiency • There has been a 10.64 increase in looked after children since June 2017, which compares to a 11.3% increase in the South West Region March 2017- March 2018. <p>The overall number of children in care at the end of June stands at 432.</p> <p>The In-House Foster Care placements have 179 including connected carer’s placements against a target budget of 200 placements. There are no In House Parent & Child Assessment Placement, 3 court ordered Independent foster</p>		<p>Education element is recharged correctly</p> <ul style="list-style-type: none"> • Service Director persistently raising matter of budgetary pressures at all staff meetings to ensure only essential expenditure and actions taken in a timely manner. • Director & Finance Review all Financial Assumptions <p>A piece of work has been undertaken to ensure a systematic review of all young people in supported living and new arrangements for plans for them are in place. This will ensure appropriate plans are in place for young people improving timeliness and reducing cost pressure.</p> <p>Commissioners are looking at a proposal for Young Devon to increase the number of supported lodgings beds (both standard and enhanced), with a small investment from CYPF to pump prime this work. This will achieve 15 new supported lodgings beds and 10 new Plan B (enhanced supported lodgings; useful for step-down from residential beds). This would substantially increase the available beds – currently 20 on the block contract. Supported lodgings offers good value for money for our young people at approximately £250 a week, with a focus on progress to independence.</p> <p>Extensive work is underway to review all placements in order to reduce the pressure on cost and volume where appropriate.</p> <p>Commissioners continue to work with colleagues in the peninsula to increase the sufficiency and quality of placements available. Since 2012 when there were 2 residential placements available in the city we now have 14 placements, and we expect this to continue to increase with two new solo homes due to be registered in spring 2018.</p>
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<p>care placements and no high cost Residential placements. We currently have 25 Supported Living Placements with budget for 15. However, 40% of the placements are at a substantially high cost due to the complex nature of the placement.</p>																										
<p>PEOPLE – Strategic Commissioning</p> <p>The Strategic Commissioning service is forecasting an adverse variation to year end of £0.530m, a favourable change in month of (£0.420m). The major pressures going into 2018/19 are still around increases in high cost packages and increases in client numbers, especially in the following areas:</p> <table border="1" data-bbox="129 751 943 1129"> <thead> <tr> <th></th> <th>Variation</th> <th>Budgeted Client Nos</th> <th>Actual Client Nos Mth 3</th> </tr> </thead> <tbody> <tr> <td>Dom Care</td> <td>£0.647</td> <td>1192</td> <td>1264</td> </tr> <tr> <td>Supported Living</td> <td>£0.499</td> <td>551</td> <td>582</td> </tr> <tr> <td>Short Stays</td> <td>£0.509</td> <td>60</td> <td>79</td> </tr> <tr> <td>Res & Nursing</td> <td>£0.482</td> <td>983</td> <td>1004</td> </tr> <tr> <td>Additional Income relating to Care Packages</td> <td>(£0.886)</td> <td></td> <td></td> </tr> </tbody> </table>		Variation	Budgeted Client Nos	Actual Client Nos Mth 3	Dom Care	£0.647	1192	1264	Supported Living	£0.499	551	582	Short Stays	£0.509	60	79	Res & Nursing	£0.482	983	1004	Additional Income relating to Care Packages	(£0.886)			0.530	<p>There are management actions currently being put in place to try to reduce the variation in year, with a number of “deep dives” taking place into the areas currently overheating, for example:</p> <ul style="list-style-type: none"> • Residential & Nursing – review of very high cost clients and transitions, review of admissions and discharges, • Supported Living – focus on Trusted Provider scheme, review of single handed project, • Dom Care – review of single handed project, review of reablement contract, • Short Stays – review of any short stay clients that have been in placements for over 1 month. <p>As part of the MTFS for 2018/19, Strategic Commissioning have assumed that savings of £2.546m (in order to contribute to the £2.914m People directorate target) will be achieved, as well as £2.248m of savings brought forward from 2017/18 that were realised from one off savings and need to be achieved in this financial year. Please note that part of the savings that have been assumed as achieved are around care packages.</p>
	Variation	Budgeted Client Nos	Actual Client Nos Mth 3																							
Dom Care	£0.647	1192	1264																							
Supported Living	£0.499	551	582																							
Short Stays	£0.509	60	79																							
Res & Nursing	£0.482	983	1004																							
Additional Income relating to Care Packages	(£0.886)																									
<p>PEOPLE – Education Participation and Skills</p> <p>Education, Participation and Skills budget is forecast to balance to budget at year end.</p>	0.000	<p>A plan is being developed to scope all of the education related services within Education, Participation and Skills and recommend an approach and plan for transforming in order to realise savings.</p>																								

<p>As part of the MTFs for 2018/19, Education Participation and Skills is expected to make savings of over £0.699m (in order to contribute to the £5.485m Directorate target) as well as £0.687m of savings brought forward from 2017/18 that were realised from one off savings and will need to be realised in this financial year. In addition the Adult Community Meals pressure of £0.130m still remains within Education Participation and Skills.</p>		
<p>PEOPLE – Community Connections</p> <p>Community Connections is reporting a pressure of £0.104m at Month 3. Average B & B numbers for April to June have been 56 placements per night with a reduction in Housing Benefit income due to the change to the claiming through the universal credit system.</p> <p>Cost pressure for further reducing average placements by 16 from the current 56 to 40 per night is £0.104m, which the service is targeting to reduce with use of alternative properties provided through existing contracts as well as use of additional contracted staff to target single occupancy stays. The service is also dedicating more resource to encourage clients to complete universal credit claims to increase the Housing Benefit received.</p> <p>As part of the MTFs for 2018/19, Community Connections is expected to make savings of over £0.368m (in order to contribute to the £5.485m Directorate target) as well as £0.291m of savings brought forward from 2017/18 that were</p>	<p>0.104</p>	<p>Action is ongoing to limit the overall cost pressure through</p> <ul style="list-style-type: none"> • Robust work to reduce placements and ensure minimal stays. • Weekly star chamber meeting for management team to problem solve and resolve difficult cases. • Implementation of the Multi Agency Rough Sleeper (MARS) team to proactively deal with Rough Sleepers. • Work with partners to increase provision across the board in alternative forms of lower cost temporary accommodation. <p>As part of the MTFs for 2018/19, Community Connections is expected to make savings of over £0.368m (in order to contribute to the £5.485m Directorate target) as well as £0.291m of savings brought forward from 2017/18 that were realised from one off savings and will need to be realised in this financial year.</p>

<p>realised from one off savings and will need to be realised in this financial year.</p>		
<p>People Management & Support</p> <p>The People Management & Support budget is forecast to balance to budget at year end, as per the reporting in previous months.</p>	<p>0.000</p>	
<p>Office of the Director of Public Health</p> <p>The budget for the Office of the Director of Public Health (ODPH) is expected to come in on budget for 2018/19. The budget is made up of the grant funded Public Health, Public Protection Service and Bereavement Services, of which the grant funded section of Public Health forms part of the Integrated Fund.</p> <p>There has been a reduction in the Public Health grant received in 2018/19 of £0.405m from 2017/18, which will be contained by a variety of management actions, mainly around the contracts that are held within the department, as well as using approximately £0.500m of grant that was carried forward from previous years.</p> <p>The Public Protection service, funded from RSG and other income streams, are showing a break even position at this point in the year.</p>	<p>0.000</p>	

<p>PLACE - Strategic Planning and Infrastructure</p> <p>The Service Management Team continue to actively monitor the overall departmental budget proactively as well as the agreed 2018/2019 Budget Review actions. Although the department continues to carry pressures, no specific actions are required at this early stage of monitoring.</p>	<p>0.000</p>	<p>Efforts will continue to be taken to maximise income and contain costs</p>
<p>PLACE - Management Support (Director's budget)</p> <p>Overall Place monitoring on-going will need to contain Management efficiencies by reducing costs and potential income opportunities.</p>	<p>0.000</p>	<p>Budget contains two efficiency targets – GAME staffing and additional efficiencies which total £0.288m. We will be reviewing existing budgets and exploring all options for increased income and reduced costs in order to achieve these targets</p>
<p>PLACE - Economic Development</p> <p>Forecast income generation from Asset Investment Fund acquisitions have enabled a number of expected spend pressures within Economic Development to be met. This includes earmarking resources to meet a potential net overspend linked to events and issues such as increased security costs.</p>	<p>0.000</p>	<p>Efforts will continue to be taken to maximise income and reasonably contain costs</p>
<p>PLACE – GAME</p> <p>The New Homes Bonus target has already been achieved for 17/18</p>	<p>0.000</p>	

PLACE - Street Services		
Street Scene & Waste services: Street Scene & Waste are currently reporting to budget.	0.000	As part of the Street Services Improvement plan; we will examine and bring forward options to maximise income and reasonably contain costs whilst recognising the need to deliver high quality services
Fleet and Garage: Fleet & Garage is currently reporting to budget.	0.000	
Highways and Car Parking: Highways are currently reporting to budget.	0.000	
TOTAL	2.882	

Summary

There has been no change to the forecast overspend projected for Corporate Items and within the Transformation and Change Directorate, although work is underway to reorganise FM services to achieve sustainable savings going forward. New pressures have been identified with the Executive Office but these have been offset by a £1.715m reduction within the People Directorate. Place are reporting a balanced position.

This has resulted in a £2.882m forecast overspend for the council. The comparable figure last year was £4.259m which was reported to Cabinet. Despite this improved position, the ongoing financial challenges the council faces continue and a concerted effort is required to deliver all savings plans and where appropriate develop new plans.

The volatility within a number of services cannot be underestimated. This is highlighted by the improved position within Children's arising from the Star Chamber exercise. However, challenges lie ahead within the service and the forecast position is predicated on a number of assumptions and the requirement to deliver a number of actions as set out within the report.

Recommendation

It is recommended that Cabinet note the current monitoring position.

VIREMENTS

Table 5 below includes a number of virements between specific directorate budgets. All virements in excess of £0.1m are required to be approved by Cabinet and are shown below.

Table 5 Virements detail

Directorate	Agreed team movements	Transfer of Grant Carry forward budgets from 16/17 to 17/18	Realignment of Delivery Plan coming out of People Mgmt and Support	GCOCD Budget Cleanse following meeting with AH, HW and HM - to ensure budget agrees to MTFS increase of £500k	Totals
	£'000	£'000	£'000	£'000	£'000
Executive Office	(10)				(10)
Corporate Items		(350)			(350)
Transformation and Change	10	58		0	68
People Directorate		66	0	0	66
Public Health		41			41
Place Directorate	0	185			185
	0	0	0	0	0

Recommendation

It is recommended that Cabinet approve the non-delegated virements which have occurred since 1st April 2018.

Capital Budget - 2018-2023

The latest approved capital budget was reported to Council on 26 February 2018, as £674.6m. This covered the five year period 2017-22.

Since this approval the 2017-18 outturn has been reported and 2022-23 has been added. After taking into account the removal of £99.0m capital investment in 2017-18, this has resulted in a reduction in the overall budget for the period 2018-2023 to £581.1m.

This is set out in Table 6 below.

Table 6: Movement in Capital Budget

Description	£m
Latest Approved Budget 2017-22	674.6
Addition of 2022-23	18.8
Less 2017-18 Outturn	(99.0)
Other changes	(13.3)
Total Revised Capital Budget for Approval (2018-2023)	581.1

Table 7: Current Capital Resources

The Capital budget consists of the following elements:

Description	£m
Capital Programme	199.1
Priority List (outstanding allocations)	169.4
Income Assumptions *	212.6
Total Revised Capital Budget for Approval (2018-2023)	581.1

* Estimate of income to be received to finance future capital projects

Within the approved budget (representing forecast resources), the Capital Programme represents projects that have been approved by the City Council Investment Board (CCIB). Project officers prepare detailed business cases and present them to the board and if approved the CCIB recommends them to the Leader for approval. Once the executive decision has been signed by the leader the projects are added to the Capital Programme for delivery.

Table 3 below shows the revised capital programme for the period 2018-2023, as at the end of June 2018. Appendix I shows a detailed breakdown of the Capital Programme.

Table 8: Revised Capital Programme

Capital Programme by Delivery Outcome

Primary Outcome of Projects	£m
Securing Growth in the City Centre/Waterfront	15.624
Securing Growth in Derriford and the Northern Corridor	27.750
Securing Growth in the Eastern Corridor	6.987
Delivering More/Better Housing	5.043
Ensuring Essential City Infrastructure	21.920
Improving Neighbourhoods and Community Infrastructure	10.060
Ensuring Good Quality School Places	4.020
Growing the Economy	2.609
Delivering Oceansgate	18.264
Connecting the City	0.800
Celebrating Mayflower	5.277
Delivering The Box	22.385
Transforming Services	58.360
Total	199.099

Capital Programme by Directorate

Directorate	2018/19	2019/20	2020/21	2021/22	2022/23	Total
	£m	£m	£m	£m	£m	£m
Transformation & change	8.413	1.112	0.984	-	-	10.510
People	5.820	1.130	0.177	0.177	-	7.305
Place	115.199	56.356	5.729	2.000	2.000	181.284
Total	129.433	58.599	6.890	2.177	2.000	199.099

Recommendation

Council approve that the Capital Budget 2018-2023 is revised to £581.1m (as shown in Table 6).

Appendix I: Detailed Breakdown of the Capital Programme

Approved Capital Programme	2017/18	2018/19	2019/20	2020/21	2021/22	Total
	£000	£000	£000	£000	£000	£000
Celebrating Mayflower						
Mayflower 400 - Public Realm Improvements	804	281	-	-	-	1,085
Mayflower 400 – Public Realm Enabling	1,431	1,485	-	-	-	2,916
Mayflower 400 – Historic Houses	326	842	48	-	-	1,216
Mayflower 400 - Monument	50	-	-	-	-	50
Mayflower 400 - Waterfront Event Infrastructure	10	-	-	-	-	10
Total Celebrating Mayflower	2,621	2,608	48	-	-	5,277
Connecting the City						
Mayflower Coach Station	20	-	-	-	-	20
Cot Hill Bridge	435	320	25	-	-	780
Total Connecting the City	455	320	25	-	-	800
Delivering More/Better Housing						
Self Build Housing Sites	74	115	-	-	-	189
Former Whitleigh Community Centre	154	-	-	-	-	154
North Prospect Phase 5	500	450	-	-	-	950
Bath Street	297	1,762	-	-	-	2,059
Plan for Homes	612	120	-	-	-	732
Demolitions for Housing	471	-	-	-	-	471
Extra Care Housing Support Millbay	-	450	-	-	-	450
How Street Specialist Housing Programme	-	38	-	-	-	38
Total Delivering More/Better Housing	2,108	2,935	-	-	-	5,043
Delivering Oceansgate						
Oceansgate Remediation/separation works	2,037	-	-	-	-	2,037
Oceansgate Phase 1 Direct Development	643	-	-	-	-	643
Oceansgate Phase 2 Direct Development	2,070	11,315	961	-	-	14,346
Oceansgate Phase 2 Infrastructure	1,238	-	-	-	-	1,238
Total Delivering Oceansgate	5,988	11,315	961	-	-	18,264
Delivering The Box						
The Box	11,974	9,303	1,108	-	-	22,385
Total Delivering The Box	11,974	9,303	1,108	-	-	22,385

Ensuring Essential City Infrastructure						
King George V Pedestrian and Walking Cycle Route	290	-	-	-	-	290
Mount Wise – Charge Point & Ticket Machine	16	-	-	-	-	16
Bus Punctuality improvement plan (BPIP)	14	-	-	-	-	14
S106 Transport Projects	850	-	-	-	-	850
Derriford Community Park	91	81	-	-	-	172
European Marine Sites - Recreational Behaviour Changing Measures	50	55	-	-	-	105
Home Energy	36	-	-	-	-	36
Development Funding	474	-	-	-	-	474
Capitalised Maintenance Schemes	7,987	5,042	2,000	2,000	2,000	19,029
Flood defence Works	39	-	-	-	-	39
West Hoe Pier	83	-	-	-	-	83
Mount Edgumbe Projects	812	-	-	-	-	812
Total Ensuring Essential City Infrastructure	10,742	5,178	2,000	2,000	2,000	21,920
Ensuring Good Quality School Places						
Pennycross Basic Need	42	-	-	-	-	42
Pomphlett Basic Need	1,957	400	-	-	-	2,357
Oreston Academy Basic Need	10	-	-	-	-	10
Yealmpstone Farm Primary School Basic Need	1,485	67	-	-	-	1,552
Woodford Primary School - Decking	59	-	-	-	-	59
Total Ensuring Good Quality School Places	3,553	467	-	-	-	4,020
Growing the Economy						
Social Enterprise Fund	577	-	-	-	-	577
Langage Development Phase 2	1,983	-	-	-	-	1,983
39 Tavistock Place	8	8	33	-	-	49
Total Growing the Economy	2,568	8	33	-	-	2,609
Improving neighbourhoods and delivering community infrastructure / facilities						
Barne Barton general amenity improvements	164	-	-	-	-	164
Active Neighbourhoods	63	25	-	-	-	88
Infrastructure Works at Honicknowle	26	-	-	-	-	26
Derriford Community Park	578	15	-	-	-	593
Bond Street Playing fields (Southway Community Football Facility)	270	240	-	-	-	510
Staddiscombe Sports Improvements	58	-	-	-	-	58

Higher Efford Play Pitch Enhancements	245	234	-	-	-	479
Central Park Sports Plateau	357	52	-	-	-	409
Central Park Improvements	4,160	689	-	-	-	4,849
Improving Outdoor Play	664	400	-	-	-	1,064
Dunstone Woods	13	-	-	-	-	13
Blockhouse Park Playground Refurbishment	2	-	-	-	-	2
Manadon Play Pitches	1,555	-	-	-	-	1,555
Children Centres	250	-	-	-	-	250
Total Improving neighbourhoods and delivering community infrastructure / facilities	8,405	1,655	-	-	-	10,060
Securing Growth in Derriford and Northern Corridor						
Forder Valley Link Road- Development Costs	5,317	-	-	-	-	5,317
Forder Valley Interchange	2,378	6,430	-	-	-	8,808
Derriford Transport scheme - Derriford Roundabout / William Prance Road	1,777	-	-	-	-	1,777
Sendalls Way Junction Improvements	300	-	-	-	-	300
Charlton Road	793	-	-	-	-	793
Northern Corridor Junction Improvements	1,385	-	-	-	-	1,385
Purchase of 444 Tavistock Road	31	-	-	-	-	31
Purchase of 422 Tavistock Road	84	-	-	-	-	84
Purchase of Properties in the North of Plymouth	1,900	-	-	-	-	1,900
Morlaix Drive Access Improvements	824	3,901	-	-	-	4,725
Northern Corridor Strategic Cycle Network	632	1,748	-	-	-	2,380
Woolwell to the George	250	-	-	-	-	250
Total Securing Growth in Derriford and Northern Corridor	15,671	12,079	-	-	-	27,750
Securing Growth in the City Centre and Waterfront						
Devonport Market High Tech 'Play Market'	1,975	-	-	-	-	1,975
Charles Cross	427	-	-	-	-	427
City Centre Public Realm	2,109	9,015	-	-	-	11,124
Market Way Public Realm	186	-	-	-	-	186
Sutton Harbour Public Realm Improvements	32	-	-	-	-	32
Cobourg House	248	-	-	-	-	248
Quality Hotel	318	-	-	-	-	318
Colin Campbell Court Phase 1	-	739	-	-	-	739
Colin Campbell Court Phase 2	228	-	-	-	-	228
Plymouth City Market Major Refurbishment	32	-	-	-	-	32
City Centre Shop Fronts Grant Scheme	241	-	-	-	-	241

West End Public Realm	74	-	-	-	-	74
Total Securing Growth in the City Centre and Waterfront	5,870	9,754	-	-	-	15,624
Securing Growth in the Eastern Corridor						
Eastern Corridor Junction Improvements	3,259	-	-	-	-	3,259
Eastern Corridor Strategic Cycle Network	1,024	760	1,434	-	-	3,218
A379 Pomphlett to The Ride	150	240	120	-	-	510
Total Securing Growth in the Eastern Corridor	4,433	1,000	1,554	-	-	6,987
Transforming Services						
Street lighting bulb replacement	86	-	-	-	-	86
Street Services Information Management System	405	-	-	-	-	405
Fleet Replacement Programme	926	-	-	-	-	926
Chelson Meadow Closure & Leachate Plant Upgrade	259	-	-	-	-	259
Asset Investment Fund	41,408	-	-	-	-	41,408
Strategic Property Acquisition	2,253	690	-	-	-	2,943
Highway Works at the Former Seaton Barrack site	661	-	-	-	-	661
Barbican Footbridge	169	-	-	-	-	169
Bayview Electrical Works	44	-	-	-	-	44
Schools Condition Works	8	-	-	-	-	8
SEN Access and Safeguarding	12	-	-	-	-	12
Schools Devolved Formula & Projects	400	175	177	177	-	929
St Budeaux Library	545	-	-	-	-	545
ICT	4,601	984	984	-	-	6,569
Corporate Asset Lifecycle Maintenance	572	128	-	-	-	700
Corporate Heritage Maintenance	44	-	-	-	-	44
Other Corporate Property	1,893	-	-	-	-	1,893
Transformation Accommodation	614	-	-	-	-	614
Boiler Replacement Programme for Council Properties	145	-	-	-	-	145
Total Transforming Services	55,045	1,977	1,161	177	-	58,360
TOTAL CAPITAL PROGRAMME	129,433	58,599	6,890	2,177	2,000	199,099
Forecast future income streams	50,162	46,835	56,292	42,573	16,767	212,629
Priority List	42,376	65,600	40,724	20,700	-	169,400
GRAND TOTAL	221,971	171,034	103,906	65,450	18,767	581,127

Table 9: Capital Budget

Approved Capital Programme	2017/18	2018/19	2019/20	2020/21	2021/22	Total
	£000	£000	£000	£000	£000	£000
Celebrating Mayflower						
Mayflower 400 - Public Realm Improvements	674	160	281	-	-	1,115
Total Celebrating Mayflower	674	160	281	-	-	1,115
Connecting the City						
Mayflower Coach Station	49	-	-	-	-	49
Creation of Non-Scheduled Coach Drop Off Points	66	-	-	-	-	66
Total Connecting the City	115	-	-	-	-	115
Delivering More/Better Housing						
Self Build Housing Sites	188	-	-	-	-	188
Former Whitleigh Community Centre	180	-	-	-	-	180
Empty Homes / Enabling	63	-	-	-	-	63
North Prospect Phase 5	-	500	450	-	-	950
Prince Maurice Road	359	-	-	-	-	359
Bath Street	3,036	1,353	-	-	-	4,389
Plan for Homes	300	200	200	300	-	1,000
Homes for Veterans (Nelson Project)	225	-	-	-	-	225
Extra Care Housing Support Millbay	450	-	-	-	-	450
How Street Specialist Housing Programme	275	-	-	-	-	275
Bournemouth Churches Housing Association	80	-	-	-	-	80
Total Delivering More/Better Housing	5,156	2,053	650	300	0	8,159
Delivering Oceansgate						
South Yard Remediation/separation works	1,726	7,729	-	-	-	9,455
South Yard Area 1 East Direct Development	6,121	-	-	-	-	6,121
Total Delivering Oceansgate	7,847	7,729	-	-	-	15,576
Delivering The History Centre						
The History Centre	11,158	12,120	6,455	-	-	29,733
Total Delivering The History Centre	11,158	12,120	6,455	-	-	29,733
Ensuring Essential City Infrastructure						
Clean Vehicle Technology Improvements	81	-	-	-	-	81
Electric Car Charge Points	5	-	-	-	-	5
Bus Punctuality improvement plan (BPIP)	253	-	-	-	-	253

Access Road to Housing Site in Estover	112	-	-	-	-	112
SI06 Transport Projects	123	162	-	-	-	285
Millbay School Creative Arts highway work	49	-	-	-	-	49
Billacombe Footbridge	692	-	-	-	-	692
Derriford Community Park	322	299	22	4	4	651
European Marine Sites - Recreational Behaviour Changing Measures	28	28	55	-	-	111
Home Energy	80	-	-	-	-	80
Development Funding	460	-	-	-	-	460
Capitalised Maintenance Schemes	9,250	6,000	5,042	2,000	2,000	24,292
Flood defence Works	44	-	-	-	-	44
Container Provision	672	-	-	-	-	672
West Hoe Pier	105	-	-	-	-	105
Mount Edgcumbe Sea Wall Repairs	569	-	-	-	-	569
Mount Edgcumbe Commercialisation	180	84	-	-	-	264
Total Ensuring Essential City Infrastructure	13,025	6,573	5,119	2,004	2,004	28,725
Ensuring Good Quality School Places						
Pennycross Basic Need	1,750	-	-	-	-	1,750
Pomphlett Basic Need	893	1,600	-	-	-	2,493
Oreston Academy Basic Need	226	-	-	-	-	226
Yealmpstone Farm Primary School Basic Need	1,796	1,004	-	-	-	2,800
Woodford Primary School - Decking	59	-	-	-	-	59
Total Ensuring Good Quality School Places	4,724	2,604	-	-	-	7,328
Growing the Economy						
Social Enterprise Fund	824	29	-	-	-	853
Langage Development Phase 2	2,301	870	-	-	-	3,171
STEM Provision at City College	481	-	-	-	-	481
39 Tavistock Place	202	15	-	33	-	250
Total Growing the Economy	3,808	914	0	33	0	4,755
Improving neighbourhoods and delivering community infrastructure / facilities						
MVV Devonport Biodiversity Improvements	219	-	-	-	-	219
Active Neighbourhoods	77	-	-	-	-	77
The Big Greenspace Challenge	4	-	-	-	-	4
Infrastructure Works at Honicknowle	-	26	-	-	-	26
Bond Street Playing fields (Southway Community Football Facility)	40	473	-	-	-	513
Staddiscombe Sports Improvements	58	-	-	-	-	58
Higher Efford Play Pitch Enhancements	50	400	66	-	-	516
Central Park Sports Plateau	40	340	89	-	-	469

Central Park Improvements	2,000	-	-	-	-	2,000
Improving Outdoor Play	593	264	-	-	-	857
Central Park Wooded Valley	35	-	-	-	-	35
Dunstone Woods	13	-	-	-	-	13
Blockhouse Park Playground Refurbishment	2	-	-	-	-	2
Manadon Play Pitches	648	-	-	-	-	648
St Budeaux Tennis Courts	3	-	-	-	-	3
MAP Early Years Capital Fund	300	-	-	-	-	300
Total Improving neighbourhoods and delivering community infrastructure / facilities	4,082	1,503	155	-	-	5,740
Securing Growth in Derriford and Northern Corridor						
Forder Valley Link Road- Development Costs	2,390	-	-	-	-	2,390
Derriford Transport scheme - Derriford Roundabout / William Prance Road	12,221	50	-	-	-	12,271
Derriford Hospital interchange scheme	37	-	-	-	-	37
N Corridor Junction Imps - PI Outland Rd	196	1,200	-	-	-	1,396
Purchase of 444 Tavistock Road	32	-	-	-	-	32
Northern Corridor Strategic Cycle Network	550	1,750	840	-	-	3,140
Marjons Link Road	6	-	-	-	-	6
Total Securing Growth in Derriford and Northern Corridor	15,432	3,000	840	-	-	19,272
Securing Growth in the City Centre and Waterfront						
Devonport Market High Tech 'Play Market'	657	1,374	-	-	-	2,031
Sutton Harbour Public Realm Improvements	32	-	-	-	-	32
Visitor signage	86	-	-	-	-	86
Cobourg House	3,573	-	-	-	-	3,573
Quality Hotel	336	-	-	-	-	336
Colin Campbell Court	965	-	-	-	-	965
Plymouth City Market Major Refurbishment	1,289	-	-	-	-	1,289
City Centre Shop Fronts Grant Scheme	173	116	-	-	-	289
West End Public Realm	74	-	-	-	-	74
Total Securing Growth in the City Centre and Waterfront	7,185	1,490	-	-	-	8,675
Securing Growth in the Eastern Corridor						
Eastern Corridor Junction Improvements	1,500	1,500	340	-	-	3,340
Eastern Corridor Strategic Cycle Network	1,657	1,489	380	380	-	3,906
Woolwell to The George	420	-	-	-	-	420
Total Securing Growth in the Eastern Corridor	3,577	2,989	720	380	-	7,666

Transforming Services						
Street lighting bulb replacement	119	-	-	-	-	119
Highways Information Management System	342	-	-	-	-	342
Fleet Replacement Programme	1,478	-	-	-	-	1,478
Bell Park Industrial Estate	335	-	-	-	-	335
Friary Retail Park	50	-	-	-	-	50
Next	8,701	6,353	-	-	-	15,054
10 New George Street	1,780	-	-	-	-	1,780
Purchase of St Catherine's House	2,372	-	-	-	-	2,372
Royal Mail	20,377	-	-	-	-	20,377
Mayflower 400	6	-	-	-	-	6
Disabled Facilities (incl Care & Repair works)	16	-	-	-	-	16
Schools Condition Works	366	-	-	-	-	366
SEN Access and Safeguarding	60	-	-	-	-	60
Schools Devolved Projects	447	415	225	225	225	1,537
ICT	2,021	-	-	-	-	2,021
Corporate Asset Lifecycle Maintenance	802	-	-	-	-	802
Corporate Heritage Maintenance	166	-	-	-	-	166
Other Corporate Property	1,303	-	-	-	-	1,303
Transformation Accommodation	1,173	-	-	-	-	1,173
Boiler Replacement Programme for Council Properties	145	-	-	-	-	145
Total Transforming Services	42,059	6,768	225	225	225	49,502
TOTAL CAPITAL PROGRAMME	118,842	47,903	14,445	2,942	2,229	186,361
Forecast future income streams	75,522	98,038	43,003	28,227	22,372	267,162
Priority List	37,736	116,721	128,285	65,100	34,301	382,143
TOTAL CAPITAL BUDGET	232,100	262,662	185,733	96,269	58,902	835,666

Performance, Finance and Customer Focus Overview Scrutiny Committee

Work Programme 2018-2019



Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Helen Prendergast, Democratic Adviser on 01752 304022.

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Cabinet Member / Officer
27 June 2018	Corporate Finance Monitoring Report Q4 and Outturn	(5)	To monitor the Council's financial position and identify areas of concern for further scrutiny	Councillor Lowry/Andrew Hardingham
	Corporate Monitoring Q4	(5)	To monitor the Council's performance, and identify areas of concern for further scrutiny	Councillor Lowry/Siân Millard/Andrew Loton
8 August 2018	Debt Recovery and Enforcement	(5)	To review the Council's process for Debt Recovery	Councillor Penberthy/Councillor Lowry/Andrew Hardingham/Emma Rose
10 October 2018	Waste and Disposal (Pledges 90/93/94)	(4)	Receive an update on waste collection and disposal	Councillor Dann/Lou Hayward
	Tree Maintenance (Pledges 13 and 98)	(4)	To review the work being undertaken to reduce the backlog of Tree Works	Councillor Dann/Lou Hayward
	Customer Experience Peer Review	(4)	To review the recommendations from this Peer Review	
	Corporate Finance Monitoring Report Q1	(5)	To monitor the Council's performance, and identify areas of concern for further scrutiny	Councillor Lowry/Andrew Hardingham
	Corporate Monitoring Q1	(5)	To monitor the Council's performance, and identify areas of concern for further scrutiny	Councillor Lowry/Siân Millard/Andrew Loton
12 December 2018	Parking (including CPZs, Parking Spaces, Legacy of Disabled Spaces) (Pledges 13 and 79)	(5)	To review the Council's parking arrangements	Councillor Coker/Anthony Payne
	Corporate Finance Monitoring Report Q2	(5)	To monitor the Council's performance, and identify areas of concern for further scrutiny	Councillor Lowry/Andrew Hardingham

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Cabinet Member / Officer
	Corporate Monitoring Q2	(5)	To monitor the Council's performance, and identify areas of concern for further scrutiny	Councillor Lowry/Siân Millard/Andrew Loton
13 February 2019	ICT/Delt Shared Services Ltd	(4)	To receive an update on the work of Delt Shared Services and the Council's ICT requirements	Councillor Jon Taylor/Andrew Hardingham
	Staff Survey	(4)	To identify areas of concern raised from the annual staff survey	Councillor Peter Smith/Andrew Hardingham
	Registrar Office	(3)	Update on the current position regarding the Registrar Office	Councillor Haydon/Andrew Hardingham
20 March 2019	Police/Safer Plymouth/Community Safety (Update Report)	(4)	To receive an update	Councillor Haydon/Matt Garrett
	Customer Services (Complaints/Improvement to Delivery of Services)	(4)	To receive an update on the work undertaken by Customer Services, particularly complaints and the delivery services	Councillor Haydon/Andrew Hardingham
Items to be scheduled 2018/19				
	Monthly Finance Reports			
	Customer Satisfaction Survey			
	Homelessness Action Plan			
	Site Visits			
Select Committee Reviews				
Sept 2018	Gypsies and Travellers Unauthorised Camps		Member request	
Feb 2019	Universal Credit		Recommendation from the Select Committee Review hold in March 2018	
Joint Select Committee Reviews				
TBC	Homelessness			Councillor Penberthy/Carole Burgoyne/Matt Garrett

Performance, Finance and Customer Focus Overview and Scrutiny Committee: Tracking Decisions

Minute No.	Decisions	Target Date, Officer Responsible and Progress
27 June 2018 Corporate Finance Monitoring Report Q4 and Outturn Minute 5	<p>Due to the financial implications for Plymouth, the Committee <u>agreed</u> to recommend to Cabinet that –</p> <p>(1) It writes to the Government seeking –</p> <ul style="list-style-type: none"> • Clarification on whether the 100% Business Rates Retention pilot scheme would be extended for a further year (2019/20), or whether it would end after one year; • An assurance that notification on the continuation or succession of the pilot scheme would be early in the autumn (October). 	<p>Date: August 2018 Officer: Helen Prendergast Progress: The recommendation will be submitted to the Cabinet on 14 August 2018.</p>
27 June 2018 Corporate Performance Monitoring Report Q4 Minute 6	<p>The Committee <u>agreed</u> to recommend to the Overview and Scrutiny Committees that they scrutinise the 100 Pledges relevant to their terms of reference.</p> <p>Completed</p>	<p>Date: June 2018 Officer: Helen Prendergast Progress: Overview and Scrutiny Committees have been advised of this recommendation.</p>
27 June 2018 Work Programme Minute 7	<p>The Committee <u>agreed</u> to include on its work programme the following issues –</p> <ol style="list-style-type: none"> (1) Monthly finance monitoring reports (2) Recovery and enforcement (3) Registrar Office (4) Parking (including CPZs, car parking spaces, legacy disabled spaces0 (5) Waste collection and disposal (6) Tree maintenance (7) Customer services (complaints/improve service delivery) 	<p>Date: June 2018 Officer: Helen Prendergast Progress: All items have been scheduled on the Committee’s work programme.</p>

Performance, Finance and Customer Focus Overview and Scrutiny Committee: Tracking Decisions

	(8) ICT/Delt (9) Police/Community Safety (10) Bereavement services (11) Homelessness (Joint Select Committee Review)	
	Completed	